

**MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
May 5, 2015**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The pledge to the flag was recited.

The following members were present:

Gary Zelinske	Member
Corey Hetrick	Member
Jay Snavelly	Member
Kathy Sattazahn	Member
Sheila Wartluft	Assistant Township Manager

There were no guests in attendance.

In the absence of Chairperson Dwayne Elder, Gary Zelinske asked if there were any additions or corrections or a motion to approve the April minutes.

MOTION: Motion was made and seconded to approve the April minutes. Motion carried.

COMMENTS FROM THE PUBLIC

There was no public in attendance.

ASSISTANT MANAGER'S REPORT

NEW BUSINESS

Park Inspection

Sheila said she wanted to report some of the issues they found. She stated they did get the MS4 sign up at the ball field at Long Lane. She said they observed at the Teener Field behind where the people sit, the wall is spreading and a hole has formed there. She mentioned there was a picnic bench problem where the bench had split and cracked. It

was reported that someone had fallen through it. There were some football blocking sleds which need to be moved away from the basketball court.

Regarding the handicap area and the boat launch at Lions' Lake there are some issues with the legs that are in the water. She reported there were some issues of cracks on the walking path and some of the playground equipment where the bases are rotting. Some of the benches around the Lion's Lake rental pavilion were also getting old and rickety.

Sheila reported we now have a doggie station at Lenni Lenape. She mentioned there is an issue with vehicles driving on the walking path by the new field behind the Township building. There is also an issue with the old fire pit at the pavilion at the Community Park.

Sheila reported at the first park rental at the Lions' Lake pavilion one of the renters tripped over the drain and ended up at Med Express. She explained it possibly heaved over the winter and they are in the process of trying to temporarily fix it. They are trying to complete the work before the next rental on Memorial Day weekend. Sheila also mentioned that there was some vandalism at the restroom area at Lions' Lake.

She mentioned they were doing great with the trees at Lenni Lenape Park and one plaque has been installed. Sheila explained that someone was interested in a bench dedication. Discussion followed as to what to charge for a bench dedication. The benches are already installed and the cost was \$499 each. Sheila explained that at Lions' Lake when they ran out of tree dedications people then purchased benches. She further said that due to the cost of the benches most preferred trees. Discussion continued. Suggestion from the Board was that they just charge enough to cover the cost of the bench. There was a discussion regarding the watering of the new trees if we do not receive any rain and a question was asked if there was a plan in place to get them watered.

The Board was in agreement regarding removing the old barbeque pit and also that driving on the walking path should not be allowed and placing a sign there stating no driving on the path. Sheila mentioned she wanted to inform the Board of Supervisors of the issues they found. She asked the Board if they knew of anyone who would like to do volunteer projects at the parks to contact the office.

PERTINENT ISSUES

Sheila mentioned she put together a letter for Ebenezer Church group to use the volleyball court. She mentioned they had an Eagle Scout refurbish the Long Lane concession stand and she composed a letter for the Eagle Scout Court of Honor.

Question was asked if we ever put together a list of things to do to let people know what might be needed for volunteering at the parks. It could be placed in the newsletter or on our website.

OLD BUSINESS

Dam Report

Sheila explained she met with Solicitor Wolf and Josh from Steckbeck Engineering and it appears DEP would be satisfied if the house next to the spillway would be removed, and then we would not be required to expand the spillway. Purchasing the property would be less expensive than expanding the spillway. There is a low spot near Jay Street which should be filled. Josh believes if we give DEP a timeline as to when the work would be completed they may be agreeable to that. Sheila mentioned that DEP is normally willing to work with us if we continue to keep them informed. We received a letter from the state citing that DEP is partnering with PEMA and they will be changing the format for the Emergency Action Plan. We will need to do some tweaking of our plan to comply.

Key Update

Sheila reported that the one key for football has not yet been returned. She also mentioned that baseball requested another key. Gary asked how many keys baseball has to which Sheila replied she believes they now have seventeen. She said that Steve Beard has been very good at informing his people of the consequences of losing a key, but the concern is after he is no longer involved in the organization. Discussion continued regarding that there may be too many keys for one organization and there should be a limit on how many keys each organization receives.

MOTION: Motion was made and seconded to adjourn. Motion carried.

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:52 P.M.

Respectfully submitted,

Barbara Bertin
Recording Secretary